

DATE	Tuesday, March 20, 2018	START TIME	7:11 PM
MEETING #	7 (2017-2018 school year)	END TIME	8:36 PM
MEETING LOCATION	school library	# OF INDIVIDUALS PRESENT	6 (including Principal)
NEXT MEETING	Tuesday, April 17, 2018	# VOTING	5 (quorum = 7)

NAME	ATTENDANCE	POSITION	RETURNING MEMBER	NEW MEMBER
PRINCE, Dane	PRESENT	Principal	n/a	
ASIMI, Adam	PRESENT	Treasurer	X	
CHAN, Elsa	PRESENT	Chair	X	
MAHALINGAM, Sancha	PRESENT	Secretary	X	
AKALJAN, Kirushanthy	ABSENT	Member	X	
KANAGARATNAM, Akaljan	ABSENT	Member	X	
ANSARI, Sabina	ABSENT	Member		X
DORAH, Marrian	ABSENT	Member		X
HO, Rita	ABSENT	Member	X	
HUANG, Andy	ABSENT	Member		X
KADAKIA, Bina	PRESENT	Member	X	
KHERA, Manju	ABSENT	Member		X
KOMALAFE, Bola	ABSENT	Member	X	
KOMALAFE, Peter	ABSENT	Member	X	
MALIK, Faisal	ABSENT	Member		X
MYLVAGANAM, Mylashan	ABSENT	Member		X
PATIL, Vishakha	PRESENT	Member	X	
SHAIKH, Anushka	ABSENT	Member		X
SHAIKH, Saquib	ABSENT	Member		X
THINAGARIPPILLAI, Nathan	ABSENT	Member	X	

WELCOME: CALL TO ORDER (7:11 PM)

- sign-in sheet circulated by Secretary
- meeting called to order by Chair @ 7:11 PM

TREASURER'S REPORT

- \$4,861.08 = balance
- Cost Share has been taken out
- no big expenses coming down the road
- weekly amount that needs to be paid = \$372.90
- \$1,118.70 going into our fundraising
- BP trial lunch
 - Treasurer did an adjustment with BP trial lunch
 - per Chair, we should have collected \$600.00 from Feb 21 trial BP lunch
 - where is the \$600.00?
 - NB: should be \$138.76
 - **Treasurer will get an updated statement from Ms. York and ask for some clarification**
 - SCO fee charges 3% of whatever is deposited

- after further discussion and review of Treasurer's report question of where \$134.40 is answered
- deposit should be \$582.00 after 3% SCO fee
- \$116.40 was deposited Feb 12
- \$398.04 – \$116.40 and will go to BP
- for 2nd order, b/c we did 3 weeks in advance, total collected should be \$1,530.00
 - the deposits in March and onwards should add up to this
 - \$1,484.10 should be net deposit (for 3 orders in March and April)
 - had 85 orders in total (15 orders fell off from trial order – perhaps b/c older students found portion sizes small?)
- Paramount wrap
 - order ready to go
 - will advise parents they may need to supplement wrap for some students
- as of March 9: \$4,861.08 (3rd pizza order, BP and Paramount – looking at about \$6k)
- NB: anytime there is a cash sale on the spreadsheet, it will not itemize exactly - it just says "sales" – this indicates that it's cash
- Principal's request: Jr. Intermediate Choir are going to Music Alive 2018 and would like funding for bussing
 - this is a competition where students compete against other schools
 - last time, school paid for it (around \$263.84)
 - **Principal to email Chair with details**
 - **Chair to put out email for vote by SCp**
- **other items for Treasurer to account for: \$1,955.43 for Cost Share** – 2 bundles of Chromebooks purchase (based on the pricing of the bundles we got one free)
- Grade 8 Graduation funding
 - 50 students (\$15/student) = \$750.00 (NB: community class students, those with significant needs, may or may not participate – so total # of students ranges from 45-50)
- \$227.70 for pizza till end of March
- Treasurer's Report adopted

PREVIOUS MINUTES

- February meeting Minutes – adopted

ADMINISTRATOR REPORT

- upcoming events
 - Math Professional Learning:
 - on March 22 and 27th teachers going to be working on 'C Model' (co-plan, co-teach, co-debrief, co-reflect)
 - morning: teachers are going to come together and look @ resources, plan lesson, choose a classroom to go to and deliver lesson (two teachers will deliver lesson to the class)
 - purpose: observe the thinking of students while they are working (see how they are doing the math problem)
 - afternoon: teachers go back to class de-brief and consolidate w/ students (going around to different areas of the classroom, different groups and choose some solutions that aren't just right; look at the most efficient way to do this, etc.)

- not all classes will receive the lesson (but all teachers will be part of it); idea is for them to then insert this into their own classroom
 - supply teachers will be in that day
 - button making for Autism Awareness
 - March 27th and 29th
 - to raise funds; kids can come in and design buttons for themselves
 - no school
 - Good Friday (March 30)
 - Easter Monday (April 2)
 - Light It Up Blue Day (April 3): autism awareness
 - Modern Learning Project Workshop
 - April 3 (Ms. Calverley leading this; also have board support for this)
 - G8 graduation photos: April 4
 - Light it Up Blue Workshops: April 9 and 10
 - Scholastic Book Fair: April 16-20
 - Principal is going to do a draw on Monday; whoever filled out the survey and added name to draw will be part of the draw (two names will be pulled)
- YRDSB Town Hall Meetings
 - York Region District School Board is revising its Multi Year Strategic Plan (MYSP)
 - Board of Trustees is responsible for setting the strategic direction of public education in York Region public schools
 - town halls will be taking place across the region and feedback collected from students, staff, families and community members will inform the creation of a new MYSP
 - for example, Edsby can be discussed
 - multifunction platform
 - on April 3 attendance will be taken electronically
 - parent-teacher interviews will be scheduled using Edsby
 - there will also be a communication function
 - Boxwood is part of the last roll out for online attendance
 - YRDSB is asking each principal to create a school team, including an administrator, a staff member, a parent, a student (grade 7 or higher) and a community member to participate in one of our upcoming town halls
 - East Town Hall Meeting @ Markville Secondary School (1000 Carlton Rd. Markham) on Wednesday April 18, 2018
- Parent Symposium
 - theme for the symposium will continue to focus on successful strategies for improved parent engagement related to innovation, leadership and equity as our foundational practices
 - workshops will be aligned to support the Ministry's renewed vision
 - achieving excellence, ensuring equity and promoting wellbeing
 - April 4
 - **Principal will send out what the workshops will be (email before end of week)**
- Parent survey results
 - 173 respondents/families (out of approx. 330 students – factor in families with multiple children)
 - NB: some responses were left blank
 - this survey was created by Principal to obtain more feedback from parents (not YRDSB mandated)
 - email is the most preferable method of communication for updates, Twitter least

- everyone who responded has internet at home (Q asked b/c of equity – not fair if some parents have no access to internet at home)
- 47.4% of respondents celebrate Diwali (this should be recognized); a lot of the students also celebrate Christmas
- staff at this school listen; Principal wants people to feel like they can come in, feel welcome and have their Qs answered
- survey provided Principal with areas in which we can further improve
- bullying
 - bullying, as defined by the Ministry of Education:
 - typically a form of repeated, persistent, and aggressive behaviour directed at an individual that's intended to cause (or should be known to cause) fear and distress and/or harm to another person's body, feelings, self-esteem, or reputation
 - occurs in a context where there is a real or perceived power imbalance
 - bullying-preventative measures
 - Safe School presentation at the start of year which discusses:
 - appropriate, acceptable behaviour (i.e. words and actions); i.e. did you use kind words? are you keeping your hands to yourself?
 - consequences
 - what to do if they (students) are feeling uncomfortable
 - staff supervision
 - bullying isn't just about overt bullying
 - staff walk around and can note who is alone at recess (if a child is consistently alone, engage with that child or talk to Principal about the child)
 - Principal will intervene based on what he finds out and will decide whether to call parents; might talk to other students and ask them to include student
 - generally
 - Principal hasn't seen a lot of bullying @ school
 - perhaps this is b/c we've now named it
 - when our generation was growing up, bullying was considered to be normal behaviour and kids were forced to simply deal with it
 - now, there is greater awareness
 - another issue: social media and the 24/7 accessibility that comes with it
 - students as young as 6th graders have cellphones
 - there is greater pressure on parents to get their kids cellphones since other kids have cellphones
 - NB: any technology has to be used with the permission of the teacher - permission required each time they use it and should be for educational purposes only
 - Identifying bullying:
 - reported incident (student and parent)
 - teacher observations (during recess, in the hallways or classrooms)
 - observation of student affect (emotional state)
 - YRDSB reporting platform: – Report It www.yrdsb.com
 - what can be done if a student is misbehaving? there are some steps
 - Principal asks questions: what, when, etc.
 - progressive discipline

- promotes positive student behaviour, combining prevention and intervention strategies and discipline with opportunities for students continue their education
- consider mitigating circumstances – age development challenges
- there is a progressive application of consequences that may include, but is not limited to:
 - conversation with student and/or parent/guardian
 - office referral
 - withdrawal of privileges
 - detention
 - suspension is a last resort for students – free day off of school ?
 - restorative practices
 - counselling interdisciplinary team
 - suspension or expulsion
- in terms of discipline/action taken:
 - very case specific
 - severity of situation calls for harsher consequences (then suspension, etc)
 - parents of child being victimized will be contacted – Principal will say I contacted parents of other child and there are consequences (but won't give details on what punishment is specifically – b/c of privacy)
- NB: primary grades aren't allowed to go onto the junior and intermediate areas

FUNDRAISING ITEMS

- per Chair: BP starting this Wednesday, then April 4 and April 18
 - 56% of BP orders are pizza
 - **maybe we should look at expanding pizza lunch program?**
 - maybe it's the novelty of the personalized pizza?
- Paramount wrap
 - **April 11 target date for test wrap; Chair will send out orders via Ms. York soon**
- Pizza Pizza term 3 runs April to June – orders are closing
- **Chair has to hear from Gina (RFRPA) re: donation**
- teachers may ask for more funding for bussing for field trips

MEETING ADJOURNMENT

- meeting adjourned @ 8:36 PM